

Executive Board Meeting Minutes May 26, 2015

Meeting was called to order at 6:00 p.m. The meeting opened with the Pledge of Allegiance to the Flag.

Present:

Ken Brooks, Chairman	Larry Blanchette, Vice	Mike Pitts
Ed Peters	Richard Kuyper	Gloria Kennedy
Donald Anderson	John Surprenant	Robert Boone

Staff:

Michael Roof	Karen Smietanski
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Public Comment – no public comment

- After review of the Executive Board Minutes of April 28 meeting, a motion was made to accept the minutes by Ed Peters, 2nd by Donald Anderson. There was no further discussion, upon unanimous vote, motion carried.
- A Motion was made to go into Executive Session by Ed Peters, 2nd by Rich Kuyper. Upon unanimous vote Motion carried. The claims for April were reviewed.
- A Motion was made to come out of Executive Session by Ed Peters, 2nd Gloria Kennedy. Upon unanimous vote, Motion carried.
- A Motion was made to accept the claims for April as presented by Ed Peters, 2nd by Gloria Kennedy. Upon unanimous vote, Motion carried.

Old Business:

- Appointment of the Superintendent Michael Roof as Superintendent for the CVP Grant: Motion was made by Rich Kuyper, 2nd by Mike Pitts to approve the new appointment of Michael Roof to oversee CVP Grant. Upon unanimous vote, motion carried
- The Vehicle Maintenance Policy was sent out to the executive board with the meeting notice. There was no discussion as to changes or suggestions. A motion was made by Mike Pitts, 2nd by John Surprenant to approve the Vehicle Maintenance Policy as printed. With no further discussion, upon unanimous vote, motion carried.
- The Driver Training Policy was sent out to the executive board with the meeting notice. There was no discussion as to changes or suggestions. A motion was made by Mike Pitts, 2nd by Larry Blanchette to approve the Driver Training Policy as printed. With no further discussion, upon unanimous vote, motion carried.

Reports of Committees:

- The by-laws committee: Chairman Brooks commented that since everyone has had a chance to review the by-laws and there is no urgent need for changes or corrections in the by-laws as they stand, that the by-laws committee be reconvened after the summer vacations. A motion was made by Mike Pitts, 2nd by Donald Anderson to hold off on a by-laws committee meeting until the fall. Hearing to objections, upon unanimous vote, motion carried.

New Business:

For the good of the order:

Held for full commission meeting

With no more business for the Executive Board, a motion to adjourn was made by Mike Pitts, 2nd by Ed Peters. Upon unanimous, vote the motion carried.

Respectfully submitted by Karen Smietanski, Assistant Superintendent, Veterans Assistance Commission of Kankakee County
05/27/15