

## **Executive Board Meeting Minutes April 28, 2015**

Meeting was called to order at 6:00 p.m. The meeting opened with the Pledge of Allegiance to the Flag.

### **Present:**

Ken Brooks, Chairman	Larry Blanchette, Vice	Mike Pitts
Ed Peters	Richard Kuyper	John Fulton
Donald Anderson	James McGuire	Robert Boone
Roger Bean	Gloria Kennedy	Steve Hlavach

### **Staff:**

Michael Roof	Karen Smietanski
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Public Comment – no public comment

- After review of the Executive Board Minutes of March 24 and April 23 meeting, a motion was made to accept the minutes by Roger Bean, 2<sup>nd</sup> by Rich Kuyper. There was no further discussion, upon unanimous vote, motion carried.
- A Motion was made to go into Executive Session by Ed Peters, 2<sup>nd</sup> by Larry Blanchette. Upon unanimous vote Motion carried. The claims for March were reviewed.
- A Motion was made to come out of Executive Session by Ed Peters, 2<sup>nd</sup> Jim McGuire. Upon unanimous vote, Motion carried.
- A Motion was made to accept the claims for March as presented by Roger Bean, 2<sup>nd</sup> by Gloria Kennedy. Upon unanimous vote, Motion carried.

### **Old Business:**

None to report

### **Reports of Committees:**

- The by-laws committee: Chairman appointed a committee to continue with the review of the By Laws. They are: Ed Peters (DAV), Donald Anderson (VFW), Larry Blanchette (AL), Roger Bean (AmVets), Robert Boone (MCL), Gloria Kennedy (NABVETS). A meeting will be schedule mid-May.

### **New Business:**

- Michael Roof reviewed the new business. He is applying for a CVP Grant. The grant will need to have approval of the board of several items, including, Vehicle Policies, Driver Training Policy, and he will have to be appointed to oversee the grant. There is a Public Hearing for the grant on May 8, 2015. The other policies will be mailed to the Executive Board with their meeting notices for the May meeting.

### **For the good of the order:**

Held for full commission meeting

With no more business for the Executive Board, a motion to adjourn was made by Mike Pitts, 2<sup>nd</sup> by Jim McGuire. Upon unanimous, vote the motion carried.

Respectfully submitted by Karen Smietanski, Assistant Superintendent, Veterans Assistance Commission of Kankakee County  
05/01/15