

## Executive Board Meeting Minutes

November 1, 2016

(October 25, 2016)

Meeting was called to order at 6:00 p.m. The meeting opened with the Pledge of Allegiance to the Flag.

### Present:

John Fulton  
John Surprenant  
Davis DeYoung

Larry Blanchette  
David Conway

Ed Peters  
Donald Anderson

Roger Bean  
Rich Kuyper

### Staff:

Michael Roof

Karen Smietanski

Public Comment – no public comment

- After review of the Executive Board Minutes of September meeting, a motion was made to accept the minutes by Ed Peters, 2<sup>nd</sup> by Don Anderson. There was no further discussion, upon unanimous vote, motion carried.
- A Motion was made to go into Executive Session Roger Bean, 2<sup>nd</sup> by Rich Kuyper. Upon unanimous vote Motion carried. The claims for September were reviewed.
- A Motion was made to come out of Executive Session by Larry Blanchette, 2<sup>nd</sup> Ed Peters. Upon unanimous vote, Motion carried.
- A Motion was made to accept the claims for September as presented by Roger Bean, 2<sup>nd</sup> by John Surprenant. Upon unanimous vote, Motion carried.

### Reports of Committees:

- Budget Meeting Minutes: Michael Roof reviewed the changes the Budget Committee is suggesting to the by-laws. A motion was made by Don Anderson, 2<sup>nd</sup> by Rich Kuyper to accept the changes presented for full approval at next month's meeting. Draft will be mailed for review.

### Old Business:

### New Business:

### For the good of the order:

Held for full commission meeting

With no more business for the Executive Board, a motion to adjourn was made by Ed Peters, 2<sup>nd</sup> Larry Blanchette. Upon unanimous, vote the motion carried.

Respectfully submitted by Karen Smietanski, Assistant Superintendent, Veterans Assistance Commission of Kankakee County  
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