

Executive Board Meeting Minutes March 26, 2013

Meeting was called to order at 6:00 p.m. The meeting opened with the Pledge of Allegiance to the Flag.

Present:

Ed Peters, Chair	Stan Olenjack, Vice	Jim McGuire, Treas.
John Surprenant, Sec.	Steve Hlavach	David Allen
Leonard Benoit	John Fulton	
Michael Roof, Superintendent		
Karen Smietanski, Assistant Superintendent		
Erik Papineau		

There was no Public Comment.

- A Motion was made to go into Executive Session by Leonard Benoit, 2nd by Jim McGuire. Upon unanimous vote Motion carried. The claims for January and February were reviewed.
- A Motion was made to come out of Executive Session by Leonard Benoit, 2nd by John Surprenant. Upon unanimous vote, Motion carried.
- A Motion was made to accept the claims for January 2013 as presented by David Allen, 2nd by Leonard Benoit. Upon unanimous vote, Motion carried.
- A Motion was made to accept the claims for February 2013 as presented by John Fulton, 2nd by David Allen. Upon unanimous vote, Motion carried.
- After review of the Executive Board Minutes of the January 2013 meeting, a motion was made to accept the minutes as presented by Leonard Benoit, 2nd by Stan Olenjack. There was no further discussion, upon unanimous vote, motion carried.
- After review of the Executive Board Minutes of the February 2013 meeting, a motion was made to accept the minutes as presented by Leonard Benoit, 2nd by John Fulton. There was no further discussion, upon unanimous vote, motion carried.

Old Business:

- The Rules and Regulations Committee as proposed at the January meeting, met and compiled to minor changes to the current Rules and Regulations. Those changes were presented. A motion was made to approve the changes by Leonard Benoit, 2nd by Stan Olenjack. There was no further discussion, upon unanimous vote, motion carried.

New Business:

- This is really an older issue, Michael has discussed in the past the possibilities of a new location for the office. The maintenance director, Brian Gadbois has stated that the front of our building and the circulation in the building needs to be updated. The door needs to be ADA compliant. The glass is not energy efficient. Michael would still like to see us move. The growth of the VAC is going to show the need for a move eventually. Erik will eventually need his own office too. Brian G. has a quote on re-doing the front entrance, add thermostats, and walls. Michael was given the go ahead to at least search for possibilities of places to move to.

With no more new business for the Executive Board, a motion to adjourn was made by David Allen, 2nd by John Fulton. Upon unanimous vote the motion carried.

Respectfully submitted by Karen Smietanski, Assistant Superintendent, Veterans Assistance Commission of Kankakee County