

Executive Board Meeting Minutes January 27, 2015

Meeting was called to order at 6:00 p.m. The meeting opened with the Pledge of Allegiance to the Flag.

Present:

David Allen, Chair
Ed Peters
Tim Rehmer
Robert Boone

Ken Brooks, Vice
Richard Kuyper
Donald Anderson
Gloria Kennedy

Mike Pitts
Larry Blanchette
John Surprenant

Staff:

Michael Roof

Karen Smietanski

Public Comment – no public comment

- A Motion was made to go into Executive Session by Ed Peters, 2nd by Ken Brooks. Upon unanimous vote Motion carried. The claims for November and December were reviewed.
- A Motion was made to come out of Executive Session by Ken Brooks, 2nd Rich Kuyper. Upon unanimous vote, Motion carried.
- A Motion was made to accept the claims for November 2014 as presented by Ed Peters, 2nd by Ken Brooks. Upon unanimous vote, Motion carried.
- A Motion was made to accept the claims for December 2014 as presented by Ken Brooks, 2nd by John Surprenant. Upon unanimous vote, Motion carried
- After review of the Executive Board Minutes of November 2014 meeting, a motion was made to accept the minutes by Mike Pitts, 2nd by Gloria Kennedy. There was no further discussion, upon unanimous vote, Motion carried.

Old Business:

David Allen discussed the volunteer bus drivers.

New Business:

New Programs: Michael asked for feedback from the board on new programs that could be implemented to get the word out about our services. Ideas were Kankakee County Fair, Bourbonnais Friendship Festival, Loyalty Day, etc.

By Law Committee: David Allen asked for a review of the By Laws. He asked for volunteers for the committee. Committee includes: Ken Brooks, Larry Blanchette, Ed Peters, and Gloria Kennedy. A meeting of the committee was set for February 4th at the American Legion in St. George.

Job Description & Review Committee: David Allen has asked for job descriptions of the superintendent and assistant superintendent. They have agreed to have them to him before the end of February. Setting up a committee was tabled to the February meeting.

For the good of the order:

Held for full commission meeting

With no more business for the Executive Board, a motion to adjourn was made by Ed Peters, 2nd by Mike Pitts. Upon unanimous, vote the motion carried.

Respectfully submitted by Karen Smietanski, Assistant Superintendent, Veterans Assistance Commission of Kankakee County
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